

**STOUGHTON PUBLIC LIBRARY
BOARD of TRUSTEES MEETING**

DATE: Wednesday, February 19, 2025

TIME: 6:30 P.M.



STOUGHTON
PUBLIC LIBRARY
— The heart of our community.

LOCATION : Stoughton Public Library – Carnegie Meeting Room, 304 S. Fourth St. in downtown Stoughton ****PLEASE NOTE**** This is a hybrid meeting with a virtual option via Zoom. Access with a computer via Zoom Meetings - <https://us02web.zoom.us/j/6269031450?omn=82196869848> . Members of the public may also attend using dial-in number (301) 715-8592, access code 626 903 1450.

I. Call to Order by President Lora Klitzke

II. Review of Agenda & Certification of Compliance with Open Meetings Law

III. Consent Agenda *

- A. Review/Approval of Minutes of January 15, 2025 (enclosure)
- B. Review/Approval of Fund 215, Fund 217, and Stoughton Area Community Foundation account statements for January 2025 (enclosures)
- C. Review/Approval of Fund 215 & Fund 217 Bills for February 2025 (enclosures)

IV. Friends of the Library Report – No report this month

V. Recognition Opportunities

VI. Public Comment Period

VII. Review/Discussion of Correspondence

VIII. Education Updates

IX. Board In-service: Trustee Essential #17: Membership in the Library System (enclosure)

X. Director's Report

- A. Statistics for January 2025 (enclosure)
- B. Administration report (enclosure)

XI. Committee Reports

- A. Finance: did not meet
- B. Personnel: did not meet
- C. Planning: did not meet
- D. Policies: did not meet

XII. Old Business

- A. Approval of 2025 Library Board Goals from Planning Committee * (enclosure) (*Planning Committee recommended approval 3-0 on 1/8/25*)
- B. Update on new trustee recruitment process

XIII. New Business

- A. Approval of Stoughton Public Library 2024 Annual Report to the Department of Public Instruction (enclosure) *
- B. Approval of statement concerning public library system effectiveness (see previous enclosure) *
- C. Authorization to spend up to \$5,000 in fund balance for diversity audit of the library's collection *
- D. Appointment by Board President of ad hoc Student Trustee Recruitment Committee
- E. Discussion and possible action regarding Library participation in the 2025 Chamber of Commerce Community Expo *

XIV. Pending Agenda Items

- A. Reminder for standing committees to review, and possibly report on, their progress towards the annual Board Goals throughout the year
- B. Discussion of additional funding sources for library programming and operations

XV. Adjournment *

NEXT REGULAR MEETING: March 19, 2025

*An * indicates an action item.*

If you are disabled and in need of assistance in order to attend, please call 873-6281 prior to this meeting.

STOUGHTON PUBLIC LIBRARY BOARD OF TRUSTEES

Ken Axe
Lora Klitzke, President
Teri LeSage
Jean Ligoeki, City Council Representative
Sharon Meilahn Bartlett, Vice President
Erin Meinholz
Trista Richards
Katie Roberts
Mande Shecterle, SASD Representative
Siri Vienneau, Student Representative

Finance: LeSage, Meilahn Bartlett, Meinholz
Personnel: Axe, Klitzke, Richards, Shecterle
Planning: LeSage, Ligoeki, Meilahn Bartlett,
Vienneau
Policies: Axe, Klitzke, Meinholz, Roberts

cc: Mayor Tim Swadley, City Attorney, City Council Members, Department Heads, City Hall Receptionist, Library Staff, Stoughton Newspaper

Agenda Notes: Library Board meeting of February 19, 2025



XII. Old Business

- A. Approval of 2025 Board Goals from Planning Committee (enclosure) * –**
At the January Board meeting, the Planning Committee presented a draft of four board goals and invited comments from the Board. This month, the Planning Committee will again present the four board goals, one from each standing committee, that they compiled and refined at their meeting on January 8.
- B. Update on new trustee recruitment process –** I will provide a brief update on our recruitment of new library trustees to fill the upcoming vacancies on the Board. As of February 1, we have started to advertise that we are looking for new trustees. Applications are due by March 14, and shortly thereafter the ad hoc Trustee Recruitment Committee will begin to review applications and contact candidates. The ad hoc committee will make a recommendation to the Board at the meeting on April 16 and the new trustees will be appointed by the mayor shortly thereafter. The new trustees will begin serving at the Library Board meeting on May 21.

XIII. New Business

- A. Approval of Stoughton Public Library 2024 Annual Report to the Department of Public Instruction (enclosure) * -** This is an action item in which the Board must vote to approve the annual report and submit it to the Department of Public Instruction. The Board President must sign the final page of the report indicating that it has been approved. I have a short presentation to review some data points from the 2024 report, but I will not review it in great detail. I can of course answer any questions you might have about the report.
- B. Approval of statement concerning public library system effectiveness * (see annual report) -** Each year, the DPI requires libraries that belong to a state library system to answer the following question: *Did the library system provide effective leadership and adequately meet the needs of the library?* The Library Board's answer is included at the end of the annual report. The statement must be signed by the Library Director and Board President.

C. Authorization to spend up to \$5,000 in fund balance for diversity audit of the library's collection * - The Library's 2023-2026 Strategic Plan calls for a diversity audit of the library's collection to be completed by the end of 2025. A diversity audit helps the library determine how diverse their collection is and provides context by comparing it to the average public library. The audit can help us add underrepresented voices and stories to our collection to ensure we are representing our entire community. Because manual audits can take years, we have decided to contract with Ingram, one of our main book vendors, to complete the audit. Last year, we were quoted a price of \$4,200 for an audit of the entire print collection, so I am requesting the Board authorize spending up to \$5,000 in case the price has increased slightly. The current fund balance for our operating budget, fund 215, is \$49,379.09.

D. Appointment by Board President of an ad hoc Student Trustee Nominating Committee - Board President Klitzke will appoint an ad hoc committee to recruit, interview, and nominate a candidate for the Student Trustee position. I will be reaching out to the two applicants from last year to ask if they are interested in being considered for the position. Applications are typically solicited in March, and the committee reviews applications and conducts interviews in April. A nomination is brought before the Board at the May meeting.

E. Discussion and possible action regarding Library participation in the 2025 Chamber of Commerce Community Expo * - The Stoughton Chamber of Commerce is again holding a Community Expo at the Mandt Center. Last year, several Board members and I took turns at that event staffing a table at which we gave away small items and shared information about library programs and services. This year's event will be held on Thursday, April 3, from 5:00 to 7:30 PM. The purpose of this discussion is to gauge Board members' availability and interest in attending this year's event. There is a small exhibit fee of \$50 to participate, which we can pay from our operating budget, but I would recommend allocating a small amount of money (up to \$200) from undesignated gift funds to purchase supplies.

F.

XIV. Pending Agenda Items

A. Reminder for standing committees to review, and possibly report on, their progress towards the annual Board Goals throughout the year –
 This item was added to pending agenda items at the request of President
STOUGHTON PUBLIC LIBRARY ~ EDUCATE, ENRICH, EMPOWER, ENGAGE!

LeSage at the Board meeting on January 17, 2024, as a reminder to the standing committees throughout the year regarding their 2024 Board Goals.

- B. Discussion of additional funding sources for library programming and operations** – This item was added to pending agenda items at the request of Jean Ligocki at the Board meeting on May 15, 2024.

** indicates a potential action item*

STOUGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
WEDNESDAY, JANUARY 15, @ 6:30 P.M.
HYBRID MEETING IN CARNEGIE ROOM
& VIA ZOOM



PRESENT: Ken Axe; Lora Klitzke, President; Teri LeSage (virtual); Jean Ligoeki, City Council Representative (virtual); Sharon Meilahn Bartlett, Vice-President (virtual); Erin Meinholz; Trista Richards; Katie Roberts (virtual); Mande Shecterle, Stoughton Area School District Representative; Siri Vienneau, Student Trustee
ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant; Lesley Johnson, President of the Friends of the Stoughton Library

- I. CALL TO ORDER. 6:33 P.M. by President Lora Klitzke
- II. REVIEW OF AGENDA & CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW.
- III. CONSENT AGENDA. *Motion to approve:* Richards. *Second:* Roberts. *Vote:* 8-0.
- IV. FRIENDS OF THE LIBRARY REPORT. Johnson reported that the Friends have donated \$20,785 to the Library for 2025. \$20,000 is from Friends fundraising; \$785 is from memory/honor donations. The Friends are getting ready for their second annual Mini-Golf at the Library on March 16 from 1 p.m. to 5 p.m.

[Johnson left at 6:40 p.m.]

- V. RECOGNITION OPPORTUNITIES. The Board signed a card thanking Amanda Bosky, Adult Services Librarian, Mary Ostrander, Children's Librarian; and Cynthia Schegel, Adult Services Assistant for their work putting together the Renaissance Faire in October 2024.
- VI. PUBLIC COMMENT PERIOD. n/a
- VII. REVIEW/DISCUSSION OF CORRESPONDENCE. n/a
- VIII. EDUCATION UPDATES. Meinholz reported that she'd read an article about the UW System anonymizing patron check-out records.

[Meilahn Bartlett arrived at 6:45 p.m.]

- IX. BOARD IN-SERVICE: "Trustee Essential #13: Library Advocacy." Ramsey presented.
- X. DIRECTOR'S REPORT. In addition to his written report, Ramsey mentioned that he is getting ready for Library Legislative Day; he met with 2 board members of the Bryant Foundation on January 14 to discuss their annual grant application and was present at the Friends' meeting to accept their donation. The RFID project is complete; there are still some hours left for the two LTE workers, and Sarah Bukrey, the Technical Services Director, has some ideas of how to best utilize them.
- XI. COMMITTEE REPORTS.
 - A. Finance: did not meet.
 - B. Personnel: see item XIII.D.
 - C. Planning: see Old Business.

D. Policies: did not meet

XII. OLD BUSINESS.

A. Review draft of 2025 Board Goals from Planning Committee. The Planning Committee would like to have any feedback on this draft soon, so that they can present the final draft at the February meeting.

XIII. NEW BUSINESS.

A. Review calendar of work for the coming year.

B. Review Board member terms. Three Board members' terms are up (Axe, LeSage, Meinholz), and they do not intend to continue with another term.

C. Appointment of ad hoc Board Member Recruitment Committee by Board President. After some discussion, Klitzke appointed Axe, Meilahn Bartlett, Richards, and Shecterle to the ad hoc committee.

D. Approval of 2024-2025 Library Director Evaluation.

The Board may move into closed session per State Statute 19.85(1)(c) when considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion to move into closed session at 7:12 P.M.: Axe. Second: Richards.

Roll call vote:

Axe	Aye
Klitzke	Aye
Le Sage	Aye
Ligocki	Aye
Meilahn Bartlett	Aye
Meinholz	Aye
Richards	Aye
Roberts	Aye
Shecterle	Aye

Motion to move out of closed session at 7:28 P.M.: Ligocki. Second: Axe.

Roll call vote:

Axe	Aye
Klitzke	Aye
Le Sage	Aye
Ligocki	Aye
Meilahn Bartlett	Aye
Meinholz	Aye
Richards	Aye
Roberts	Aye
Shecterle	Aye

Motion to approve Board Director evaluation for 2024-2025 and send to City of Stoughton HR Director A. J. Gillingham: Axe. Second: Klitzke. Vote: 9-0.

XIV. PENDING AGENDA ITEMS.

A. Reminder for standing committees to review, and possibly report on, their progress toward the annual Board Goals throughout the year.

B. Discussion of additional funding sources for library programming and operations.

XV. ADJOURNMENT. *Motion to adjourn at 7:30 P.M.: Richards. Second: Axe. Vote: 9-0.*

Minutes taken by Sarah Monette.

User: SARAH

DB: Stoughton

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2025		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL (ABNORMAL)	01/31/2025	01/31/2025	MONTH 01/31/2025	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 215 - LIBRARY FUND										
Revenues										
Dept 55100 - COMMUNITY COMMITMENT										
215-55100-43330	FED GRANT - COVID-19	0.00		0.00		0.00		0.00		0.00
Total Dept 55100 - COMMUNITY COMMITMENT		0.00		0.00		0.00		0.00		0.00
Dept 55110 - LIBRARY										
215-55110-41110	PROPERTY TAX - OPERATIONS	711,285.00		59,273.75		59,273.75		652,011.25		8.33
215-55110-43315	FEDERAL GRANTS	280.00		0.00		0.00		280.00		0.00
215-55110-43720	DANE COUNTY SERVICE FEES	315,017.00		0.00		0.00		315,017.00		0.00
215-55110-43725	OTHER COUNTIES SERVICE FEES	15,297.00		50.00		50.00		15,247.00		0.33
215-55110-46110	MISC. REVENUE	0.00		0.00		0.00		0.00		0.00
215-55110-46710	LIBRARY FEES	4,000.00		497.36		497.36		3,502.64		12.43
215-55110-46712	COPY MACHINE	5,000.00		1,035.05		1,035.05		3,964.95		20.70
215-55110-47301	CHARGES TO DANE COUNTY	0.00		0.00		0.00		0.00		0.00
215-55110-47302	CHARGES TO MUNICIPALITIES	250.00		38.99		38.99		211.01		15.60
215-55110-48110	INTEREST INCOME	11,500.00		1,609.99		1,609.99		9,890.01		14.00
215-55110-48500	DONATIONS	0.00		0.00		0.00		0.00		0.00
215-55110-49210	TRANSFER IN - GENERAL FUND	0.00		0.00		0.00		0.00		0.00
Total Dept 55110 - LIBRARY		1,062,629.00		62,505.14		62,505.14		1,000,123.86		5.88
TOTAL REVENUES		1,062,629.00		62,505.14		62,505.14		1,000,123.86		5.88
Expenditures										
Dept 55110 - LIBRARY										
215-55110-50110	SALARIES	97,115.00		11,077.76		11,077.76		86,037.24		11.41
215-55110-50120	WAGES	248,851.00		52,428.88		52,428.88		196,422.12		21.07
215-55110-50126	OVERTIME	0.00		0.00		0.00		0.00		0.00
215-55110-50127	WAGES - PART TIME	283,182.00		7,632.22		7,632.22		275,549.78		2.70
215-55110-50128	SUNDAY HOURS	11,497.00		1,507.85		1,507.85		9,989.15		13.12
215-55110-50129	WAGES - LONGEVITY	6,404.00		0.00		0.00		6,404.00		0.00
215-55110-50153	SELF INSURED LOSSES	0.00		0.00		0.00		0.00		0.00
215-55110-50160	FICA TAXES	48,974.00		5,375.92		5,375.92		43,598.08		10.98
215-55110-50161	WRS - GENERAL	30,571.00		3,693.14		3,693.14		26,877.86		12.08
215-55110-50163	HEALTH INSURANCE	123,613.00		10,249.28		10,249.28		113,363.72		8.29
215-55110-50164	DENTAL INSURANCE	4,883.00		532.14		532.14		4,350.86		10.90
215-55110-50165	LIFE INSURANCE	939.00		92.60		92.60		846.40		9.86
215-55110-50169	HSA RETIREMENT PAYOUT	0.00		0.00		0.00		0.00		0.00
215-55110-50200	MISC OUTSIDE SERVICES	0.00		0.00		0.00		0.00		0.00
215-55110-50210	TELEPHONE	0.00		0.00		0.00		0.00		0.00
215-55110-50211	POSTAGE	900.00		4.40		4.40		895.60		0.49
215-55110-50212	TRAVEL/CONFERENCE	2,000.00		90.00		90.00		1,910.00		4.50
215-55110-50213	SALES TAX	275.00		0.00		0.00		275.00		0.00
215-55110-50216	OUTSIDE SERVICES/CONTRACTS-2	200.00		0.00		0.00		200.00		0.00
215-55110-50217	OUTSIDE SERVICES/CONTRACTS-3	0.00		0.00		0.00		0.00		0.00
215-55110-50218	SHARED DELIVERY AND OUTREACH	0.00		0.00		0.00		0.00		0.00
215-55110-50220	UTILITIES	18,800.00		0.00		0.00		18,800.00		0.00
215-55110-50221	UTILITIES-BUILDING 2	5,100.00		0.00		0.00		5,100.00		0.00
215-55110-50240	EQUIPMENT MAINT & REPAIR	4,500.00		0.00		0.00		4,500.00		0.00
215-55110-50289	TECHNOLOGY COSTS	57,500.00		50,914.00		50,914.00		6,586.00		88.55
215-55110-50300	MISC EXPENSES	400.00		0.00		0.00		400.00		0.00
215-55110-50313	PROGRAMS/PUBLICITY	5,000.00		650.00		650.00		4,350.00		13.00
215-55110-50320	DUES AND SUBSCRIPTIONS (NOT SOFTWARE)	175.00		0.00		0.00		175.00		0.00

User: SARAH

DB: Stoughton

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2025		YTD BALANCE 01/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
		AMENDED BUDGET	NORMAL				
Fund 215 - LIBRARY FUND							
Expenditures							
215-55110-50326	PERIODICALS	5,400.00		2,689.59	2,689.59	2,710.41	49.81
215-55110-50327	E-RESOURCES	22,000.00		8,551.85	8,551.85	13,448.15	38.87
215-55110-50328	AUDIO VISUAL	9,000.00		266.46	266.46	8,733.54	2.96
215-55110-50329	BOOKS	53,500.00		180.18	180.18	53,319.82	0.34
215-55110-50340	WORK SUPPLIES - OPER EXP	4,500.00		14.46	14.46	4,485.54	0.32
215-55110-50341	OPERATING EXPENSES-SPECIALIZED-1	50.00		0.00	0.00	50.00	0.00
215-55110-50342	OPERATING EXPENSES-SPECIALIZED-2	6,000.00		0.00	0.00	6,000.00	0.00
215-55110-50350	BLDG REPAIRS & MAINTENANCE	10,000.00		0.00	0.00	10,000.00	0.00
215-55110-50408	EMPLOYMENT TESTING	0.00		0.00	0.00	0.00	0.00
215-55110-50409	COMPUTER EQUIPMENT (NONCAPITAL)	0.00		0.00	0.00	0.00	0.00
215-55110-50444	NON-COLLECTION DAMAGE CHARGES	1,300.00		0.00	0.00	1,300.00	0.00
215-55110-50810	CAPITAL-EQUIPMENT	0.00		0.00	0.00	0.00	0.00
215-55110-50820	CAPITAL- COMPUTERS	0.00		0.00	0.00	0.00	0.00
215-55110-50900	CONTINGENCY	0.00		0.00	0.00	0.00	0.00
215-55110-50930	TRANSFER TO OTHER FUND	0.00		0.00	0.00	0.00	0.00
Total Dept 55110 - LIBRARY		1,062,629.00		155,950.73	155,950.73	906,678.27	14.68
TOTAL EXPENDITURES		1,062,629.00		155,950.73	155,950.73	906,678.27	14.68
Fund 215 - LIBRARY FUND:							
TOTAL REVENUES		1,062,629.00		62,505.14	62,505.14	1,000,123.86	5.88
TOTAL EXPENDITURES		1,062,629.00		155,950.73	155,950.73	906,678.27	14.68
NET OF REVENUES & EXPENDITURES		0.00		(93,445.59)	(93,445.59)	93,445.59	100.00

Fund 215 LIBRARY FUND

GL Number	Description	Balance
*** Assets ***		
215-00000-11100	PRIMARY CHECKING	683,780.35
215-00000-11102	US BANK - CC	11,024.01
215-00000-12550	PREPAID EXPENSES	1,438.39
215-00000-13012	RECEIVABLES-PRIOR YEAR	0.65
Total Assets		696,243.40
*** Liabilities ***		
215-00000-21700	ACCRUED PAYROLL	32,073.24
215-00000-26600	DEF INFLOW - PROPERTY TAXES	652,011.25
Total Liabilities		684,084.49
*** Fund Balance ***		
215-00000-39501	NONSPENDABLE - PREPAID ASSETS	1,438.39
215-00000-39600	FUND BALANCE RESTRICTED	47,940.70
Total Fund Balance		49,379.09
Beginning Fund Balance - 2024		49,379.09
Net of Revenues VS Expenditures - 2024		56,225.41
*2024 End FB/2025 Beg FB		105,604.50
Net of Revenues VS Expenditures - Current Year		(93,445.59)
Ending Fund Balance		12,158.91
Total Liabilities And Fund Balance		696,243.40

* Year Not Closed

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 217 - LIBRARY SPECIAL GIFT FUND						
Revenues						
Dept 55110 - LIBRARY						
217-55110-48110	INTEREST INCOME	15,000.00	1,354.46	1,354.46	13,645.54	9.03
217-55110-48500	DONATIONS	115,000.00	22,337.89	22,337.89	92,662.11	19.42
217-55110-48510	DONATIONS - UNDESIGNATED	1,000.00	0.00	0.00	1,000.00	0.00
217-55110-48530	DONATIONS -FUNDRAISING ACCOUNT	0.00	0.00	0.00	0.00	0.00
217-55110-49910	FUND BAL APPLIED - TAX LEVY	(40,000.00)	0.00	0.00	(40,000.00)	0.00
217-55110-49940	FUND BAL APPLIED - DEFICITS	0.00	0.00	0.00	0.00	0.00
Total Dept 55110 - LIBRARY		91,000.00	23,692.35	23,692.35	67,307.65	26.04
TOTAL REVENUES		91,000.00	23,692.35	23,692.35	67,307.65	26.04
Expenditures						
Dept 55100 - COMMUNITY COMMITMENT						
217-55100-50499	DEPT DEFICIT	0.00	0.00	0.00	0.00	0.00
Total Dept 55100 - COMMUNITY COMMITMENT		0.00	0.00	0.00	0.00	0.00
Total Dept 55110 - LIBRARY		91,000.00	2,521.85	2,521.85	88,478.15	2.77
TOTAL EXPENDITURES		91,000.00	2,521.85	2,521.85	88,478.15	2.77
Fund 217 - LIBRARY SPECIAL GIFT FUND:						
TOTAL REVENUES		91,000.00	23,692.35	23,692.35	67,307.65	26.04
TOTAL EXPENDITURES		91,000.00	2,521.85	2,521.85	88,478.15	2.77
NET OF REVENUES & EXPENDITURES		0.00	21,170.50	21,170.50	(21,170.50)	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS						
NET OF REVENUES & EXPENDITURES						
		1,153,629.00	86,197.49	86,197.49	1,067,431.51	7.47
		1,153,629.00	158,472.58	158,472.58	995,156.42	13.74
		0.00	(72,275.09)	(72,275.09)	72,275.09	100.00

Fund 217 LIBRARY SPECIAL GIFT FUND

GL Number	Description	Balance
*** Assets ***		
217-00000-11100	PRIMARY CHECKING	37,618.19
217-00000-11102	US BANK - CC	1,366.77
217-00000-11302	WISC INVESTMENT FUND	352,549.27
217-00000-12550	PREPAID EXPENSES	2,703.34
217-00000-13012	RECEIVABLES-PRIOR YEAR	(0.65)
Total Assets		394,236.92
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
217-00000-39501	NONSPENDABLE - PREPAID ASSETS	2,703.34
217-00000-39600	FUND BALANCE RESTRICTED	326,043.41
Total Fund Balance		328,746.75
Beginning Fund Balance - 2024		328,746.75
Net of Revenues VS Expenditures - 2024		44,319.67
*2024 End FB/2025 Beg FB		373,066.42
Net of Revenues VS Expenditures - Current Year		21,170.50
Ending Fund Balance		394,236.92
Total Liabilities And Fund Balance		394,236.92

* Year Not Closed

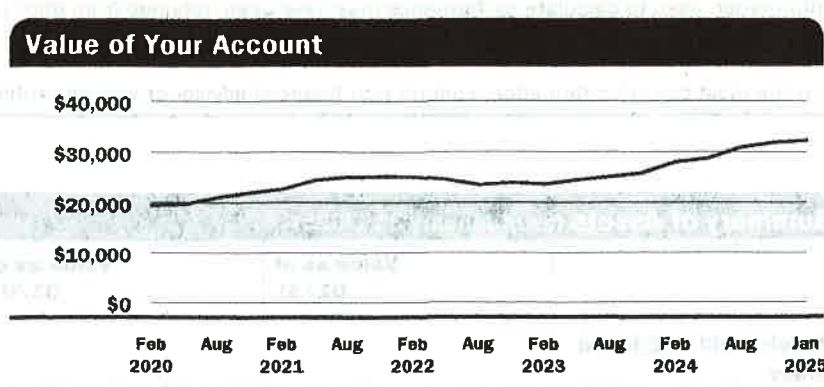
Stoughton Area Comm Foundation

Securely share your tax forms with your tax preparer

With Online Access, you can conveniently share your Edward Jones tax forms electronically with a third party, such as your tax professional. Simply sign in, indicate the tax forms to share from the Documents screen and click "Send to Third Party." Your Edward Jones team can also share your tax forms at your instruction using the same secure electronic system. To learn more, contact your Edward Jones office.

Corporate - Select Portfolio Objective - Account: Balanced Toward Growth

Account Value	
\$32,147.17	
1 Month Ago	\$31,096.62
1 Year Ago	\$27,182.01
3 Years Ago	\$25,105.01
5 Years Ago	\$20,381.44



Value Summary		
	This Period	This Year
Beginning Value	\$31,096.62	\$31,096.62
Assets Added to Account	0.00	0.00
Assets Withdrawn from Account	0.00	0.00
Fees and Charges	0.00	0.00
Change In Value	1,050.55	1,050.55
Ending Value	\$32,147.17	

For more information regarding the Value Summary section, please visit www.edwardjones.com/mystatementguide.

Rate of Return					
Your Personal Rate of Return for Assets Held at Edward Jones	This Quarter	Year to Date	Last 12 Months	3 Years Annualized	5 Years Annualized
	3.36%	3.36%	18.48%	8.25%	9.49%

**2025 EXPENDITURES: FUND 215
FEBRUARY**

Inv. Date	Payment	Line Item	Vendor	Description	Amount
01/02/25	AB prepaid CC	50211	USPS	USPS 010225 211	\$ 4.40
01/31/25	02/19/25	50211	Baker & Taylor	fuel surcharge	\$ 34.04
01/31/25	02/19/25	50211	Baker & Taylor	fuel surcharge	\$ 3.82
01/31/25	02/19/25	50211	Ingram	fuel surcharge	\$ 38.82
02/06/25	AB prepaid CC	50211	USPS	USPS 020625 211	\$ 7.24
01/07/25	02/19/25	50221	Alliant Energy	AE 010725	\$ 1,115.48
02/06/25	02/19/25	50221	Alliant Energy	AE 020625	\$ 1,084.86
01/17/25	02/19/25	50240	Gordon Flesch	Copier 2 Feb.	\$ 146.13
02/03/25	02/19/25	50240	Gordon Flesch	Copier 1 Feb.	\$ 79.25
12/28/24	JR prepaid PC	50289	Donor Tools	DT 122824 TECH	\$ 39.00
01/28/25	JR prepaid PC	50289	Donor Tools	DT 012825 TECH	\$ 39.00
01/30/25	02/19/25	50289	SCLS	SCLS 013025 MyPC	\$ 135.00
02/01/25	02/19/25	50289	Envisionware	ENV 020125	\$ 1,775.60
02/06/25	02/19/25	50289	TBS	TBS 020624 faxQ4-24	\$ 22.08
01/28/25	MO prepaid CC	50300	PetsMart	PS 012825 CH FISH	\$ 68.95
01/13/25	SB prepaid CC	50313	Amazon	AZ 011025 CH Prog	\$ 106.98
01/14/25	MO prepaid CC	50313	Walmart	WM 011425 CH Prog	\$ 46.94
01/25/25	AB prepaid CC	50313	Pick 'n Save	PNS 012525 313	\$ 50.72
01/31/25	02/19/25	50313	Pick 'n Save	PS 013125 CH Prog	\$ 25.41
02/04/25	02/19/25	50313	Wildwood	WW 020425 CH Prog	\$ 57.60
02/05/25	MO prepaid CC	50313	Gemini Games	GG 020525 CH Prog	\$ 55.77
02/06/25	02/19/25	50313	Dane County	DCT 020625 313	\$ 60.00
01/05/25	AB prepaid CC	50326	New York Times	NYT 010525 326	\$ 56.00
01/19/25	JR prepaid PC	50326	Wall St. Journal	WST 011925 SER	\$ 759.47
02/02/25	AB prepaid CC	50326	New York Times	NYT 020225 326	\$ 56.00
01/29/25	02/19/25	50327	SCLS	SCLS012925overdrive	\$ 538.00
01/29/25	02/19/25	50327	SCLS	SCLS 012925 dmbp	\$ 8,023.00
01/30/25	02/19/25	50327	SCLS	SCLS013025advantage	\$ 960.00
01/31/25	02/19/25	50328	Baker & Taylor	AD/TE materials	\$ 367.68
01/31/25	02/19/25	50328	Ingram	AD/TE materials	\$ 109.37
02/01/25	SB prepaid CC	50328	Amazon	AZ 012825 J CD	\$ 23.72
02/02/25	SB prepaid CC	50328	Amazon	AZ 012825 J DVD	\$ 27.26
02/03/25	SB prepaid CC	50328	Amazon	AZ 012825 J DVD	\$ 39.05
02/12/25	02/19/25	50328	Playaway	PA 010725 ABCD	\$ 115.98
01/08/25	SB prepaid CC	50329	Amazon	AZ 010625 AF	\$ 12.99
01/11/25	SB prepaid CC	50329	Amazon	AZ 010825 AN	\$ 29.70
01/31/25	02/19/25	50329	Baker & Taylor	AD/TE materials	\$ 1,134.73
01/31/25	02/19/25	50329	Ingram	CH materials	\$ 1,126.08
01/31/25	02/19/25	50329	Ingram	AD/TE materials	\$ 1,276.44
01/06/25	SB prepaid CC	50340	Amazon	AZ 010625 OS	\$ 14.46

01/06/25	SB prepaid CC	50341	Amazon	AZ 122324 341	\$ 53.28
01/28/25	JR prepaid PC	50341	Stoughton Lumber	ACE 012825 KEY	\$ 10.77
01/31/25	02/19/25	50342	Baker & Taylor	processing	\$ 52.50
01/31/25	02/19/25	50342	Baker & Taylor	processing	\$ 6.30
01/31/25	02/19/25	50342	Demco	DM 013025 LS	\$ 348.32
01/31/25	02/19/25	50342	Ingram	processing	\$ 99.99
02/04/25	SB prepaid CC	50342	Amazon	AZ 020425 LS	\$ 64.56
01/27/25	02/19/25	50444	Fitchburgh PL	FCH 012724(1)	\$ 17.96
01/27/25	02/19/25	50444	Fitchburgh PL	FCH 012724(2)	\$ 12.99
02/04/25	02/19/25	50444	Madison PL-HAW	HAW 020425(1)	\$ 3.99
02/04/25	02/19/25	50444	Madison PL-HAW	HAW 020425(2)	\$ 14.99
02/04/25	02/19/25	50444	Madison PL-HAW	HAW 020425(3)	\$ 14.99
02/04/25	02/19/25	50444	Madison PL-HAW	HAW 020425(4)	\$ 6.99

**2025 EXPENDITURES: FUND 217
FEBRUARY**

Inv. Date	Payment	Vendor	Description	Stream	Material	50500	50501	50502	50503
01/06/25	SB prepaid CC	Amazon	AZ 121324 B VG	Bryant	video games	\$ 69.00			
01/13/25	02/19/25	Cengage	CG 011025 LP LD	Lucky Day	books	\$ 30.39			
01/14/25	SB prepaid CC	Amazon	AZ 011425 217 FORD	Fordonski	AV	\$ 35.90			
01/14/25	02/19/25	Ramsey, James	JR 011425 JR	Undesg.	LB		\$ 109.15		
01/29/25	SB prepaid CC	Amazon	AZ 012925 KVAMME	Kvamme	supplies	\$ 4.50			
01/30/25	JR prepaid CC	Championship Awards	CH 013025 OLD	Misc	plaque	\$ 96.32			
01/31/25	02/19/25	Baker & Taylor	AD/TE materials	Lucky Day	AV	\$ 184.24			
01/31/25	02/19/25	Baker & Taylor	AD/TE materials	Lucky Day	books	\$ 35.40			
01/31/25	02/19/25	Baker & Taylor	AD/TE materials	Bryant	books	\$ 91.82			
01/31/25	02/19/25	Ingram	AD/TE materials	Keeney	books	\$ 29.38			
01/31/25	02/19/25	Ingram	AD/TE materials	Sto Con	books	\$ 116.88			
01/31/25	02/19/25	Ingram	AD/TE materials	Misc	books	\$ 169.50			
01/31/25	02/19/25	Ingram	AD/TE materials	Kuntz	books	\$ 18.12			
01/31/25	02/19/25	Ingram	AD/TE materials	Bryant	books	\$ 423.24			
02/04/25	SB prepaid CC	Amazon	AZ 020325 B TE PROG	Bryant	program	\$ 107.34			
02/06/25	AB prepaid CC	Autumn Pearl	AP 020625 EPPLER	Eppler	giftcards	\$ 50.00			
02/11/25	02/19/25	Grimm Book Bindery	book binding	Kvamme	book repair	\$ 928.00			

Membership in the Library System

17

Before the development of public library systems in Wisconsin, many state residents had no legal access to any public library. In addition, many other state residents only had access to substandard library service. The goal of library systems has been to provide all Wisconsin residents with access to the high-quality library service needed to meet personal, work, educational, and community goals.

To address the limitations of relying solely on local support and local coordination of library service, the Wisconsin legislature passed legislation in 1971 enabling the creation of regional public library systems. The actual creation and development of public library systems in Wisconsin was a voluntary and gradual process. No county or public library is required to be a member of a library system; yet, as of this writing, all of Wisconsin's 72 counties and 385 public libraries are library system members.

The basic dynamic of library system membership is simple, yet the results can be powerful: a public library agrees to certain membership requirements, including the agreement to serve all system residents equitably; in return, the library system provides a wide range of primarily state-funded services that enhance local library service. Ideally, through this relationship, all residents of the state gain improved library service, as well as the ability to use whichever library or libraries best serve their needs. Municipal libraries participate in library systems because their communities' residents benefit from this arrangement.

Cooperation vs. Competition

Competition among municipalities, counties, and other divisions of government is common. Unfortunately, that competition often leads to missed opportunities for cooperation, resource sharing, and economies of scale through cooperative projects.

Libraries, through library systems, have embraced cooperation instead of competition, and local library users (and taxpayers) are the beneficiaries. But, as noted by the Rolling Stones, you can't always get what you want. In all cooperative efforts, sacrifices are sometimes required. Often these sacrifices are for the greater benefit of regional or statewide library users.

In This Trustee Essential

- The benefits of system membership
- The requirements for system membership
- How you and your library can help make your library system stronger

Membership Requirements for Libraries

Your library must meet these statutory requirements to be a member of a library system:

1. Your library must be established and operated according to the requirements of Wisconsin Statutes Chapter 43. Among other things, Chapter 43 requires that a properly appointed library board control the library building, library expenditures, library policies, hiring and supervision of the library director, and determination of the duties and compensation of all library staff. (See other *Trustee Essentials* for details on these requirements, including *Trustee Essential #2: Who Runs the Library* and *Trustee Essential #18: Library Board Appointments and Composition*.)
2. Your county must belong to the library system and must meet the system membership requirements for counties (see below).
3. Your municipal governing body (or county board for a county library) must approve a resolution authorizing your library to participate in the library system.
4. Your library board must approve an agreement with the library system to participate in the system and its activities, participate in interlibrary loan of materials with other system libraries, and provide to all residents of the system the same services, on the same terms, that you provide to local residents.
5. You must employ a library director with the appropriate certification from the Wisconsin Department of Public Instruction (see *Trustee Essential #19: Library Director Certification* for details) and whose employment requires that he or she be present in the library for at least 10 hours of each week that the library is open to the public, less leave time.
6. Beginning in 2008, your library annually must be open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer.
7. Beginning in 2008, annually spends at least \$2,500 on library materials.

Membership Requirements for Counties

Your county must meet these statutory requirements to be a member in a library system:

1. Your county must approve a county library plan that meets the requirements of Wisconsin Statutes Sections 43.11(3) and 43.13(1) and provides the financial support needed to administer the plan (see pld.dpi.wi.gov/pld_coplan for details of these requirements).
2. Your county board must approve an agreement with the library system to participate in the system and its activities and to furnish library service to county residents who do not live in a library municipality.

Required System Services

Library systems must provide the following in order to receive state aid:

- Technology and resource sharing planning
- Referral or routing of reference and interlibrary loan requests
- Electronic delivery of information and physical delivery of library materials
- Training for member library staff and trustees
- Professional consultant services
- Support for library service to users with special needs
- Backup reference, information, and interlibrary loan services from the system resource library
- Planning with other types of libraries in the system area
- Service agreements with all adjacent library systems
- Agreements with each member library that require those libraries to serve all residents of the system area on the same basis as local residents

The Division for Libraries and Technology monitors compliance with these requirements. Each library system is allowed considerable flexibility in developing specific library system service programs so that each system can best meet the needs of the residents of its particular geographical area and the needs of its member libraries. For example, a system in a largely rural area with many small libraries will probably need to devote more resources to professional consultant services than a system in a largely urban area. Each area of the state will have unique needs that the library system can help address.

How to Be a Good System Member

Your library system must respond to the needs of system member libraries and the residents of the system area. This can be a very difficult task, often requiring the balancing of many competing needs and interests. Your library can help the library system with this difficult task by communicating your local needs effectively and constructively and by cooperating in system planning and problem-solving activities. Your board can help by encouraging your library staff to attend system workshops and contribute their time and talents to system committees. Your board should also budget for paid staff time and travel costs for these activities.

Your board may also decide that your library should participate in shared system services (such as a shared automated system) and cooperative activities (such as the sharing of summer reading program performers). Cooperation can often result in better, more cost-effective services to the public—as well as services that would not even be possible without cooperation.

You, as an individual trustee, can also benefit from attendance at system workshops and can contribute to the strength and success of the system by volunteering to serve on your library system's board and/or the system's advisory and planning committees. (For more information about being a system trustee, see *Trustee Essential #26: The Public Library System Trustee—the Broad Viewpoint*.)

Discussion Questions

1. What are examples of ways your community's residents have benefited from library system services?
2. What are examples of ways your system could better serve your library and your community's residents? How can you and/or your library board influence your system to do those things?

Sources of Additional Information

- Your library system staff (See *Trustee Tool B: Library System Map and Contact Information*.)
- Division for Libraries and Technology staff (See *Trustee Tool C: Division for Libraries and Technology Contact Information*.)

Trustee Essentials: A Handbook for Wisconsin Public Library Trustees was prepared by the DLT with the assistance of the Trustee Handbook Revision Task Force.

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STOUGHTON
PUBLIC LIBRARY

CHECKOUTS

2025

2024-25

MO.	2021	2022	2023	2024	PRINT	AV	e-RES	TOTAL	%CHANGE
JAN	11,232	17,665	18,072	19,182	12,628	2,585	5,989	21,202	6.14%
FEB	11,241	16,644	16,384	18,070				0	10.29%
MAR	14,070	18,440	19,521	19,906				0	1.97%
APR	11,899	17,721	17,196	19,078				0	10.94%
MAY	12,363	16,012	16,985	17,873				0	5.23%
JUN	16,371	18,553	18,928	20,829				0	10.04%
JUL	17,776	18,278	19,932	21,174				0	6.23%
AUG	17,389	19,112	18,944	19,194				0	1.32%
SEP	15,337	16,010	17,304	16,869				0	-2.51%
OCT	16,052	16,050	18,318	17,050				0	-6.92%
NOV	14,952	15,972	17,970	18,667				0	3.88%
DEC	14,282	15,445	18,279	17,655				0	-3.41%
TOTAL	172,964	205,902	217,833	225,547				0	3.54%
AVG	14,414	17,159	18,153	18,796				0	3.54%

COMPUTER USE

COMPUTER USAGE 2025

MO.	2021	2022	2023	2024	AD	CH	TOTAL
JAN	440	882	1,082	441	332	57	389
FEB	800	764	771	377			0
MAR	838	893	825	967			0
APR	1,687	1,104	611	1,047			0
MAY	1,328	596	761	571			0
JUN	1,336	756	881	817			0
JUL	1,086	721	784	795			0
AUG	1,177	956	1,116	840			0
SEP	749	669	635	868			0
OCT	1,215	731	903	745			0
NOV	1,277	957	1,240	992			0
DEC	948	768	893	3,340			0
TOTAL	12,881	9,797	10,502	11,800	332	57	389
AVG	1,073	816	875	983	332	57	389

In 2025, we are changing the way we collect computer usage data to better reflect the actual in-library use of computers by our patrons.

Programming Statistics
for January 2025

LOANED THROUGH DELIVERY

2024-25

MO.	2021	2022	2023	2024	2025	%CHANGE
JAN	8,985	8,763	8,484	8,569	9,380	9.46%
FEB	8,737	8,082	8,030	8,336		-100.00%
MAR	11,069	8,866	9,137	8,530		-100.00%
APR	8,709	7,975	7,896	8,141		-100.00%
MAY	8,359	7,468	7,501	7,587		-100.00%
JUN	8,151	7,563	8,038	7,808		-100.00%
JUL	8,076	7,647	7,858	8,338		-100.00%
AUG	8,012	8,267	8,272	7,734		-100.00%
SEP	8,080	7,695	7,802	7,894		-100.00%
OCT	7,885	8,003	8,374	8,405		-100.00%
NOV	7,804	7,992	7,976	7,908		-100.00%
DEC	8,033	7,298	7,481	7,694		-100.00%
TOTAL	101,900	95,619	96,849	96,944		-100.00%
AVG	8,492	7,968	8,071	8,079		-100.00%

BORROWED THROUGH DELIVERY

2024-25

MO.	2021	2022	2023	2024	2025	%CHANGE
JAN	5,543	5,756	5,632	5,257	6,169	17.35%
FEB	5,741	5,121	4,964	4,907		-100.00%
MAR	6,887	5,701	5,454	5,384		-100.00%
APR	5,953	5,452	4,972	5,439		-100.00%
MAY	5,048	5,031	4,826	4,785		-100.00%
JUN	5,153	5,290	4,607	5,054		-100.00%
JUL	4,963	4,819	5,039	4,895		-100.00%
AUG	5,148	4,897	5,155	4,867		-100.00%
SEP	5,440	4,569	4,899	4,798		-100.00%
OCT	5,254	4,519	5,161	5,215		-100.00%
NOV	4,925	4,541	4,930	5,032		-100.00%
DEC	5,104	4,469	4,980	4,834		-100.00%
TOTAL	65,159	60,165	60,619	60,467		-100.00%
AVG	5,430	5,014	5,052	5,039		-100.00%

WIRELESS USE

2024-25

MO.	2021	2022	2023	2024	2025	%CHANGE
JAN	920	1,341	1,830	1,677	1,464	-12.70%
FEB	875	1,269	1,801	1,806		-100.00%
MAR	1,003	1,643	2,152	1,895		-100.00%
APR	1,033	1,711	2,187	2,068		-100.00%
MAY	1,378	2,170	3,041	2,187		-100.00%
JUN	1,286	1,775	2,161	1,763		-100.00%
JUL	1,412	1,917	2,623	2,467		-100.00%
AUG	1,253	2,138	2,155	2,099		-100.00%
SEP	1,312	2,243	2,184	2,071		-100.00%
OCT	1,677	2,231	2,310	2,118		-100.00%
NOV	1,499	1,961	2,213	1,806		-100.00%
DEC	1,545	1,801	2,147	1,615		-100.00%
TOTAL	15,193	22,200	26,804	23,572		-100.00%
AVG	1,266	1,850	2,234	1,964		-100.00%

DOOR COUNT

2024-25

MO.	2021	2022	2023	2024	2025	%CHANGE
JAN	0	5,425	7,504	6,975	7,687	10.21%
FEB	0	5,826	7,000	7,545		-100.00%
MAR	0	6,385	8,810	8,212		-100.00%
APR	0	6,482	7,634	8,282		-100.00%
MAY	1,462	8,119	10,109	9,943		-100.00%
JUN	4,155	7,296	8,237	8,109		-100.00%
JUL	5,158	7,301	7,810	8,730		-100.00%
AUG	4,809	7,900	8,125	8,364		-100.00%
SEP	4,915	7,135	6,832	7,653		-100.00%
OCT	6,061	7,696	7,776	8,208		-100.00%
NOV	5,620	7,126	7,525	7,381		-100.00%
DEC	5,280	6,188	7,308	6,627		-100.00%
TOTAL	37,460	82,879	94,670	96,029		-100.00%
AVG	3,122	6,907	7,889	8,002		-100.00%

June 2020: SCLS has changed the way they collect this stat

SELF-CHECKOUTS

MO.	2021	2022	2023	2024	2025	%TOTAL
JAN	0	8,190	9,342	8,942	10,445	68.66%
FEB	0	8,181	8,344	9,063		
MAR	0	9,086	10,361	10,155		
APR	0	8,378	7,993	n/a		
MAY	1,146	7,100	7,931	8,433		
JUN	6,690	9,544	8,729	11,021		
JUL	7,053	9,276	9,658	10,724		
AUG	6,585	9,707	9,193	10,323		
SEP	7,210	7,646	8,252	8,474		
OCT	7,254	7,424	8,826	8,742		
NOV	7,417	7,912	n/a	9,355		
DEC	7,176	6,908	6,776	7,832		
TOTAL	50,531	99,352	95,405	103,064		
AVG	4,211	8,279	8,673	9,369		

WEBSITE PAGEVIEWS

2024-25

MO.	2021	2022	2023	2024	2025	%CHANGE
JAN	3,984	4,695	4,486	5,363	5,649	5.33%
FEB	3,952	3,751	3,912	4,815		-100.00%
MAR	4,998	3,968	5,152	5,727		-100.00%
APR	4,701	4,268	4,816	5,767		-100.00%
MAY	4,092	4,008	4,528	4,963		-100.00%
JUN	4,818	3,954	5,323	5,788		-100.00%
JUL	4,206	4,768	4,991	5,935		-100.00%
AUG	3,936	3,915	4,874	5,247		-100.00%
SEP	3,448	3,501	4,173	4,891		-100.00%
OCT	3,471	3,342	4,178	5,050		-100.00%
NOV	3,457	3,609	4,312	4,218		-100.00%
DEC	3,519	3,352	4,337	4,426		-100.00%
TOTAL	48,582	47,131	55,082	62,190		-100.00%
AVG	4,049	3,928	4,590	5,183		-100.00%

Programming Statistics
for January 2025

Date	Platform	Event	0-5	6-11	Teen	Adult	All Ages
1/2/2025	Library	Family Fun Night (AMH, MO)					9
1/3/2025	Carnegie Room	Indoor Playtime (MO)	31				
1/5/2025	Stoughton Yoga	Yoga Sundays (AB)				18	
1/6/2025	Carnegie Room	Rainbow Readers (MO, AB)			6		
1/7/2025	Carnegie Room	Graphic Novel Book Club (MO)		7			
1/8/2025	Carnegie Room	Pokemon Club (MO)		30			
1/9/2025	Carnegie Room	Teen Gaming (AB, MO) [canceled due to staff illness]			--		
1/11/2025	Carnegie Room	Story Time (AMH)	30				
1/13/2025	Carnegie Room	Story Time (MO)	33				
1/14/2025	Learning Tree Presc	Outreach Story Time (AMH)	23				
1/14/2025	Learning Tree Presc	Outreach Story Time (AMH)	27				
1/14/2025	Carnegie Room	Baby Story Time (DF)	7				
1/14/2025	Carnegie Room	Writing Group (volunteers)				5	
1/15/2025	Weebleword Presch	Outreach Story Time (AMH)	20				
1/15/2025	Carnegie Room	Kids' Craft: String Lights (MO)		11			
1/15/2025	Online live	LSC TJ Klune				13	
1/16/2025	St Anns Preschool	Outreach Story Time (AMH)	17				
1/16/2025	Carnegie Room	Story Time (MO)	22				
1/17/2025	Carnegie Room	Indoor Playtime (MO)	12				
1/17/2025	Stoughton Yoga	Family Yoga	17				
1/21/2025	Carnegie Room	Baby Story Time (DF)					
1/21/2025	Carnegie Room	Story Explorers (AMH)	9				
1/21/2025	Carnegie Room	PJ Story Time (AMH)	3				
1/23/2025	Carnegie Room	Story Time (MO)	30				
1/23/2025	Pumpkin Patch Pres	Outreach Story Time (AMH)	19				
1/23/2025	Pumpkin Patch Pres	Outreach Story Time (AMH)	18				
1/23/2025	Pumpkin Patch Pres	Outreach Story Time (AMH)	22				
1/23/2025	Carnegie Room	Stitches (MO)			5		
1/23/2025	Online live	LSC Amanda Montell				1	
1/26/2025	Main St Yoga	Vision Boards session 1 (Suzanne Larsen, Kelly Toltzien, AB)				11	
1/26/2025	Main St Yoga	Vision Boards session 2 (Suzanne Larsen, Kelly Toltzien, AB)				12	
1/27/2025	Carnegie Room	Story Time (MO)	32				
1/28/2025	La Petite Preschool	Outreach Story Time (AMH)	21				
1/28/2025	Head Start	Outreach Story Time (AMH)	18				
1/28/2025	Carnegie Room	Baby Story Time (DF)	10				

Programming Statistics
for January 2025

1/28/2025	Online live	LSC Seth Fishman					12	
1/28/2025	Carnegie Room	Page Turners (AH)					8	
1/29/2025	Senior Center	Outreach: Page Turners Senior Center (AH)					6	
1/30/2025	Carnegie Room	Story Time (MO)	24					
1/31/2025	Carnegie Room	Indoor Playtime	15					
1/31/2025	Online asynchronous	Archive views LSC					1218	
			460	48	11	1304	9	

		January Self-Directed		Number of Participants				
Date	Platform	Event	0-5	6-11	Teen	Adult	All Ages	
1/31/2025	CH	Winter Library Program 0-5	61					
1/31/2025	CH	WLP 6-10		105				
1/31/2025	AD	WLP Teen 11-17			33			
1/31/2025	AD	WLP Adult				43		
1/31/2025	Mezzanine	All ages puzzle					29	
1/31/2025	2nd floor	All ages sticker mural					29	
			61	105	33	43	58	

Director's Report

February 19, 2025



Library news:

- On January 14, I attended the quarterly board meeting of the **Friends of the Stoughton Public Library** where the Friends presented the library with a check in the amount of \$20,785. As with past years' donations, the library will use the funds to enhance our collections, increase our program offerings, and help fund our digital resource offerings, including hoopla. The library is grateful to the Friends for all of their hard work, and we look forward to seeing all of the fundraisers and activities they have planned for 2025.



- For the last several months, we have been making free COVID-19 home tests available through a partnership with South Central Library System Delivery. Corey Baumann, Delivery Services Coordinator at SCLS, has a connection with UW-Madison through which he is able to obtain large quantities of tests. Starting late last year, there is also an opportunity for folks who test positive to participate in a citizen science project by sending their sample in to UW-Madison for genetic sequencing, a project that will help scientists track COVID-19 lineages. Free mailers are provided alongside the free tests.

- I spent a lot of time this month entering data into the Department of Public Instruction's online portal for the 2024 Annual Report. At this month's meeting, I will review some key data points from the report, which is included in your packet.
- Library Legislative Day 2025 was a huge success! The morning program included speeches from State Superintendent Dr. Jill Underly and **Governor Tony Evers**. Later, Lora and I met with Senator Melissa Ratcliff and

Representative Randy Udell. Both are enthusiastic library supporters. As you know, my main contribution to the event is scheduling the appointments for all 132 state legislators, an effort that began in earnest immediately after Martin Luther King, Jr. Day. This



year's legislative day is especially important as this is a biennial budget year and the state Department of Public Instruction is requesting an increase in state aid to library systems. Library Legislative Day is a huge undertaking that relies on the work of multiple Wisconsin Library Association staff members and volunteers.

- Late last year, we received a generous \$10,000 gift in memory of a longtime library patron, Tammy Kuntz. Her family has indicated that they would like something tangible, a permanent fixture or feature in the library, to honor Tammy's memory. In the coming months, I will be working with the family to determine how best to use their gift. Ideas include new artwork for the reading area on the Mezzanine or improvements to the Carnegie Room.

Stoughton Area Community Foundation Fund Report

The report for the period Jan 1 – Jan 31 shows an increase in value of \$1,050.55 to the account because of market conditions. The overall value of the account as of Jan 31 is \$32,147.17.

Youth Services (from Mary Ostrander)

- 166 Kids ages 0-11 earned free books by completing the 2025 Winter Reading Program!
- 11 children joined Mary on January 15 to make lanterns out of yarn, glue, and battery operated string lights.
- Story Time has returned and caregivers are very happy to have it back. Many of the same faces are showing up, but there are plenty of new friends as well!
- Stitches, our fiber arts club for tweens and teens, had a small but mighty group of mostly teens crocheting or sewing items for their friends.
- Sarah B. and Mary completed the tree canopy that is now hanging over the Children's desk. The dragon is now located between the chapter books and graphic novels.
- Children's staff had their first summer reading program meeting for 2025. The reading log is going to look a bit different year and count the number of days kids spend time reading this summer. Staff is busy working on the programming schedule for the summer.

- **Dog Man Party** was a blast! Around 60 people showed up to play bingo, do a scavenger hunt, complete an obstacle course and do some crafts. Anna did an awesome job planning and implementing the event.



- Jim and Mary met with Lesley and Alley from the Friends of

the Library on February 6, to discuss possible Friends funding for materials and programs for families with children with disabilities as well as patrons with different sensory needs.

- Mary attended Fox Prairie for World Read Aloud Day on February 7. She read to all the First Grade classes in the LMC. Caregivers of first-graders

were also welcome to fill out library applications and Mary brought the completed, brand new library cards with her to the school. The following Saturday, a young girl came in with her caregiver and made sure to tell Mary that she just got her card and couldn't wait to use it!

- Coming Up: Fox Prairie Family Fun Night 2/21, D&D and Pizza 2/27, Love to Read Book Club 3/8.

Tech Services & Technology News (from Sarah Bukrey)

- 436 items were added in the month of January. We can't order items before January due to the budget cut over, so this pushes back the time between ordering and receiving. Considering that, a lot of items were added! Technical Services staff and our volunteers then worked to get those items into circulation as quickly as possible.
- Sarah and Amy presented Craft Club on February 6 at the Senior Center annex. 25 people participated in a diamond painting activity.
- Sarah has been concentrating on social media in the month of February, creating web graphics for Black History month, and diligently sharing posts for in-person library programs to the neighborhood Facebook groups.
- Jen and Erin, our LTE Technical Services Assistants, have completed another project for the library. This time they reviewed the 2nd floor graphic novels and updated collection codes for Teen items, as well as reviewing if a title should be Teen or moved to Adult classification. Next up, they will work on moving non-fiction graphic novels in the Children's department to the shelves near the fiction graphic novels.

Circulation Services (from Robin Behringer)

- We hired a new shelver earlier this month. Emily C. will be starting as soon as Robin is able to schedule her training. Emily replaces Stephanie, who gave her notice at the beginning of last month.
- Circulation Assistant Kristyn Sommers created the Black History Month display on the Mezzanine.
- Late last year, we started a program in which patrons can check out passes to the Madison Children's Museum. (This is in addition to offering checkouts of Wisconsin State Park passes and tickets to shows at American Players Theater.) The first batch of museum passes are almost gone, and we will likely be ordering more after we evaluate the program.

Adult & Teen Services (from Amanda Bosky)

- Adult Services Librarian Amanda Bosky wrote a column for the Stoughton Courier Hub on January 21, entitled "Censorship comes in many

varieties.” She discussed less-obvious forms of censorship, such as declaring particular formats “uncool,” or claiming that “nobody uses libraries anymore.” She received many patron compliments on the column.

- Winter Library Program was a success on the top floor. 33 teens and 43 adults challenged themselves to read for 20 minutes a day in December and January. Five adults and five teens won gift cards to Ink Cap Books, Autumn Pearl, and Gemini Games as a reward for their reading.
- In 2024, Amanda successfully applied for and received a Wisconsin IDEA Project consulting grant and used it in part to fund an “Intro to Restorative Justice” program to be held on Tuesday evening, April 14:

Intro to Restorative Justice

Tuesday, April 15, 6-8pm

Carnegie Room and Zoom

What is restorative justice, and how could it benefit the Stoughton community? Join us for a community dialogue facilitated by Alicia Treviño-Murphy, MSW, where we will explore the philosophy of restorative justice as an alternative model for responding to harm. Whether you are just curious, an advocate or you have your doubts, come together with your neighbors to see what this is all about. This program will include a hybrid presentation (join us in person, via Zoom, or watch the recording) and an experiential circle process training. This program made possible in part by an IDEA Project of Wisconsin Consulting Grant. No registration required.

- On Sunday, January 26, in partnership with Main Street Yoga, we offered two yoga and Vision Boards sessions for adults. 23 people in total attended the sessions.
- Amanda has been working with Thijs Roeven of Sustainable Stoughton since June to develop a free seed display at the library. After many meetings,



Looking Back from *The Capital Times*

April 20, 1924

STOUGHTON NEWS

STOUGHTON—National Garden Week opens today. Churches, schools, libraries, motion picture houses and clubs are being called upon to cooperate in this movement for beautifying our land. Locally, special attention is called to the garden books which have been listed at the public library.

The Yahara Club will sponsor at the library lecture room a cooperative gardener's exchange where shrubs, bulbs, and vines can be brought and exchanged for other varieties. Gardeners who are making flower gardens for the first time, and those who have no plants for exchange are urged to make use of the exchange also, as it is expected there will be enough donations to supply every one desirous of obtaining new plants. All flower lovers who are dividing or taking out plants this spring are asked to bring them to the exchange, for in this simple way they may have a worthy and telling part in increasing the beauty of the city.

All plants and shrubs donated must be clearly labeled. They should be brought Monday, the 21st. If this is not possible they will be accepted later in the week. There will be no one specifically in charge of the exchange, but Miss Myrtle Page, librarian, will keep a list of donations at the desk and give any information desired.

2025 Library Board Goals from Committees



Planning: By Sept 2025, the Planning Committee will compile data about the library programs that have been offered throughout the year. We will highlight ways the programs tell a story about diversity in Stoughton and our connections to each other.

Finance: The finance committee will collect and synthesize approximately 9 months of the Library's expenses by the end of 2025 in order to gauge our monetary support for programs, activities, and initiatives that support diversity, equity, and inclusion. The goal is to establish a baseline understanding to guide future spending.

Policies: The Policies Committee will continue with the established schedule for policy review, based on the date last reviewed, using the lens of equity and inclusion (use the Inclusive Services Assessment and Guide checklist from DPI to evaluate). The committee will review approximately 6-8 policies per year. This will avoid policies becoming outdated and/or waiting until there is a problem to review something.

Personnel: The Personnel committee's goal pertains to staff recognition and appreciation. We suggest that the library director honor a timeline that ensures a formal demonstration of recognition and/or appreciation for the entire library staff during the calendar year 2025. The personnel committee will work with the Library Director to ensure that funds exist in the budget for this plan.



I. GENERAL INFORMATION

1. Name of Library Stoughton Public Library		2. Public Library System South Central Library System			
3b. Head Librarian First Name James	3c. Head Librarian Last Name Ramsey	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 05/31/2029	
6a. Street Address 304 S. 4th St.	6b. Mailing Address or PO Box 304 S. 4th St.	7. City / Village / Town Stoughton	8a. ZIP 53589	8b. ZIP4 2101	9. County Dane
10. Library Phone Number 6088736281	11. Fax Number (608)873-0108	12. Library E-mail Address of Director jramsey@stolib.org			
13. Library Website URL stoughtonpubliclibrary.org		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 16,000	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number SC4ADY67KNQ5	

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	65	0	0
19b. Number of winter weeks	38	0	0
19c. Summer hours open per week	61	0	0
19d. Number of summer weeks	14	0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	3,324	0	0

II. LIBRARY COLLECTIONS							
			a. Number Owned / Leased	b. Number Added			
1. Books in Print			71,724	5,286			
2. Physical Subscriptions			88				
3. Physical Audio Materials			4,239	120			
4. Physical Video Materials			9,404	318			
5. Other Physical Materials			521				
6. Total Physical Items in Collection			85,888				
		Purchased solely by the Library	Purchased via a System, Consortium or Cooperative Agreement	Provided by the State			
7. E-books		Yes	Yes	No			
8. E-series		No	Yes	No			
9. E-audio		Yes	Yes	No			
10. E-video		Yes	No	No			
11. Research Databases		Yes	No	Yes			
12. Online Learning Platforms		Yes	No	Yes			
III. LIBRARY SERVICES							
1. Physical Circulation Transactions			2. Interlibrary Loans				
a. Total Circulation	b. Children's Materials	c. Other Physical Items	a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>			
167,129	76,926	2,353	96,944	60,582			
			Method for Counting ILL Transactions	Total ILL Transactions			
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)			Items Loaned to Other Libraries <i>Provided to</i>	Items Borrowed from Other Libraries <i>Received from</i>			
Integrated Library Systems (ILS)							
WISCAT							
Other (includes OCLC, manual tracking or other methods)							
3. Electronic Content Circulation Transactions							
a. E-books	b. E-series	c. E-audio	d. E-video	e. Children's E-materials	f. Total E-materials		
20,180	5,065	28,154	6,701	3,403	60,100		
4. Number of Registered Users			5. Overdue Fines	6. Reference Transactions		7. Library Visits	
a. Resident	b. Nonresident	c. TOTAL		a. Method	b. Annual Count	a. Method	b. Annual Count
5,936	2,805	8,741	No	Survey Week(s)	10,704	Actual Count	96,029
8. Uses of Public Internet Computers				9. Uses of Public Wireless Internet			
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	c. Method	d. Annual Count	a. Method	b. Annual Count		
13	9	Actual Count	11,800	Actual Count	222,277		

LIBRARY PROGRAMS AND ATTENDANCE

Total In-Person and Live, Virtual Statistics by Age

	Young Child (0-5)	Child (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)
Number of Programs	238	107	49	123	20
Total Attendance	5,235	2,909	823	1,164	3,212

Total Program Statistics by Program Category

	In-Person On-Site	In-Person Off-Site	Live, Virtual	Pre-recorded
Number of Programs	308	191	38	38
Total Attendance	6,816	6,376	151	
Total Program Views				11,690

Describe the library's in-person programs:

In 2024, the Stoughton Public Library offered a wide variety of programs for all ages, from infants to Senior Citizens. We provided many programs which repeated on a regular basis, such as story times, escape rooms, book discussions, and yoga. We also hosted unique standalone programs, such as our third annual Mini Renaissance Faire for all ages; a teen Game Show Night; and many children's craft sessions. Community organizations and volunteers frequently partnered with the library for our in-person programs.

Which platforms does the library use to host the library's live, virtual programs:

Library Speakers Consortium, Zoom

Describe the library's live, virtual programs:

We partner with the Library Speakers Consortium to offer 2-3 virtual author visits per month. Most of the visits are geared toward adults, but a few were for children and teens over the summer. We also had one Zoom lecture for adults in 2024.

Which platforms does the library use to host the library's pre-recorded programs:

Library Speakers Consortium, Zoom

Describe the library's pre-recorded programs:

We did not provide any unique pre-recorded programs, but offered recordings of our live virtual programs for later viewing.

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	City	ZIP+4
PRESIDENT			
1. Lora	Klitzke	Stoughton	53589
2. Teri	LeSage	Stoughton	53589
3. Trista	Richards	Stoughton	53589
4. Katie	Roberts	Stoughton	53589
5. Jean	Ligocki	Stoughton	53589
6. Mandie	Shecterle	Stoughton	53589
7. Ken	Axe	Stoughton	53589
8. Sharon	Meilahn Bartlett	Stoughton	53589
9. Erin	Meinholz	Stoughton	53589
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			

No. of Library Board Members
Include vacancies in this count

V. LIBRARY OPERATING REVENUE

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality here

Municipality Type	Name	Amount
City	Stoughton	\$741,585
Subtotal 1		\$741,585

2. County

a. Home County Appropriation for Library Services

Subtotal 2a	\$283,780
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a. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Columbia	\$227		
Green	\$462		
Jefferson	\$201		
Rock	\$12,038		
Iowa	\$35		
Subtotal 2b			\$12,963

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
SCLS Youth Literacy Grant	\$525		

b. Funds Carried Forward from Previous Year

\$0

c. Other State Funded Program

0

Subtotal 3			\$525
-------------------	--	--	--------------

4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project	Amount	
ARPA funds via City of Stoughton	\$25,000	
E-rate rebate	\$66	
Subtotal 4		\$25,066

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
	\$0		
Subtotal 5			\$0

6. Other Funds Carried Forward and Expended. Do not include state aid. Report state funds in 3b above.

\$0

7. All Other Operating Income

\$107,006

8. Total Operating Income Add 1 through 7			\$1,170,925
--	--	--	--------------------

9. What is the current year annual appropriation provided by governing body(ies) for the public library?

\$711,285

10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)

Yes

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			63,350
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County	11,825	46,620	58,445
3. Circulation to Nonresidents Living in Another County in the Library System	184	428	612
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System	1,773	2,359	4,132
5. Circulation to All Other Wisconsin Residents	160	6. Circulation to Persons from Out of the State	1
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library			
Name of County	Circulation	Name of County	Circulation
a. Columbia	90	f. Rock	2,214
b. Dodge	41	g. Sauk	5
c. Green	330	h.	
d. Iowa	6	i.	
e. Jefferson	98	j.	

XII. TECHNOLOGY (Not included in 2024 Report)

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i>			
	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	4	4	10
Total Self-Directed Activity Participation	373	433	295
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	2	25	45
Total Self-Directed Activity Participation	135	1,692	2,928
2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.			
a. First Name	b. Last Name	c. Email Address	
Mary	Ostrander	mostrander@stolib.org	
3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.			
a. First Name	b. Last Name	c. Email Address	
Amanda	Bosky	abosky@stolib.org	

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS



We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.

A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee 	Name of President or Designee Print or type Lora Klitzke	Date Signed
Library Director / Head Librarian Signature 	Library Director / Head Librarian Print or type James Ramsey	Date Signed

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Dane

The Stoughton Public Library Board of Trustees hereby states that in 2024 the South Central Library System
Name of Public Library *Name of Public Library System / Service*

did provide effective leadership and adequately met the needs of the library.

did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements


Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Lora Klitzke	

COMMENTS

SECTION II

2. Physical Subscriptions

Number of publications in print continues to decline--2025-01-23

3b. Physical Audio Added During Year

Demand for physical audio materials continues to decline--2025-01-27

5b. Other Physical Material Description

Includes: Kits, die cuts, projector, bike locks, vertical files, board/card games, musical instruments, bird watching kits, etc --2025-01-23

SECTION III

3a. E-book Circulation

Includes 1,608 uses in hoopla--2025-01-23

3c. E-audio Circulation

Includes 4,734 e-audio uses in hoopla--2025-01-23

3d. E-video Circulation

Includes 6,101 e-video uses on Kanopy and 600 uses on hoopla--2025-01-23

8d. Number of Uses (sessions) of Public Internet Computers

This is an actual count, not an estimate--2025-01-29

17. Pre-recorded Adult Program Views Ages 19+

Views of pre-recorded author presentations on The Library Speakers Consortium platform --2025-01-29

Total Children's Synchronous Programs Ages 0 to 5

We offered more programs for young children in 2024--2025-01-27

Total Children's Synchronous Programs Ages 6 to 11

In 2023, we offered a series of grant-funded book-giveaway programs which were not repeated in 2024--2025-01-27

Total Young Adult Synchronous Programs

The value for this field is the same as last year --2025-01-29

Total Children's Synchronous Program Attendance Ages 0 to 5

Attendance at programs for young children was up in 2024 --2025-01-27

Total Children's Synchronous Program Attendance Ages 6 to 11

In 2023, we offered a series of grant-funded book-giveaway programs which were not repeated in 2024--2025-01-27

Total Young Adult Synchronous Attendance

In 2023, we offered a series of grant-funded book-giveaway programs which were not repeated in 2024--2025-01-27

General Interest Synchronous Program Attendance

Attendance at all-ages, general interest programs increased this year thanks to large, all-ages events like our eclipse viewing party, Movies in the Park, and our annual Renaissance Faire.--2025-01-28

SECTION V

Amount

These funds were used for our hoopla service --2025-01-23

Current Year Appropriation

As our home county appropriation has increased in recent years, the city has reduced the municipal appropriation--2025-01-27

SECTION VI

b. Electronic Content

Includes \$25,000 in ARPA funds for hoopla--2025-01-24

d. All Other Library Materials

Board games for circulating board game collection--2025-01-29

5. Other Operating Expenditures

We spent less gift money on operational expenses like materials and programming this year --2025-01-29

7. Of the expenditures reported on line 6, report the amount expended from federal program sources.

Federal E-rate rebate--2025-01-28

SECTION VII

Municipal Projects

Computer replacement, furniture replacement, self-check-out machine replacement, HVAC replacement, improvements to outdoor programming space, exterior tuck-pointing--2025-01-24

Revenue

Amounts allocated:

Computer replacement: \$7,000

Furniture replacement: \$3,000

Self-check-out machine replacement: \$17,500

HVAC system replacement: \$500,000

Improvements to outdoor programming space: \$4,461

Exterior tuck-pointing: \$100,000--2025-01-24

Expenditure

Amounts expended:

Computer replacement: \$6,178

Furniture replacement: \$1,489

Self-check-out machine replacement: \$13,256

HVAC system replacement: \$18,400

Improvements to outdoor programming space: \$2,486

Exterior tuck-pointing: \$7,837

The majority of the expenditures for the HVAC and tuck-pointing projects will take place in 2025 --2025-01-24

Total Income

Includes two large projects--HVAC replacement and exterior tuck-pointing--that were budgeted for 2024 but will take place in 2025 --2025-01-24

Other Library Funds

Total Amount of Other Funds at End of Year

Includes 217 fund balance (WISC Investment fund), funds held by Stoughton Area Community Foundation, and current operating fund 215 fund balance --2025-01-23

SECTION X

Job Title

This is an LTE intern position with duties similar to that of a Library Assistant II--2025-01-28

Participation in Drop-in Activities for Young Children 0-5

We held more self-directed activities for families and all-ages in 2024 and fewer that were aimed exclusively at young children --2025-01-28

Participation in Drop-in Activities for General Interest

We had greater turnout for all-ages, general interest activities in 2024, including eclipse viewing glasses giveaways, Free Comic Book Day, and Main Street Trick-or-Treat --2025-01-28