

STOUGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
WEDNESDAY, NOVEMBER 20, 2024, @ 6:30 P.M.
HYBRID MEETING IN CARNEGIE ROOM
& VIA ZOOM



PRESENT: Ken Axe; Lora Klitzke, President; Teri LeSage; Jean Ligocki, City Council Representative (virtual); Sharon Meilahn Bartlett, Vice-President (virtual); Erin Meinholz; Katie Roberts (virtual); Siri Vienneau, Student Trustee
ABSENT: Trista Richards; Mande Shecterle, Stoughton Area School District Representative
ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant\

- I. CALL TO ORDER. 6:32 P.M. by President Lora Klitzke
- II. REVIEW OF AGENDA & CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW.

[Axe arrived at 6:34 p.m.]

- III. CONSENT AGENDA. *Motion to approve:* Meinholz. *Second:* Roberts. *Vote:* 7-0.
- IV. FRIENDS OF THE LIBRARY REPORT. n/a
- V. RECOGNITION OPPORTUNITIES. n/a
- VI. PUBLIC COMMENT PERIOD. n/a
- VII. REVIEW/DISCUSSION OF CORRESPONDENCE. Ramsey shared thank yous from the three Stoughton elementary schools for the Library's participation in bringing author Aaron Reynolds to visit.
- VIII. EDUCATION UPDATES. Roberts shared that the Badgerlink Advisory Board is looking for new members. Vienneau described her visit to the library at Luther College in Decorah, Iowa.
- IX. BOARD IN-SERVICE: TRUSTEE ESSENTIAL #23: DEALING WITH CHALLENGES TO MATERIALS AND POLICIES. Ramsey presented.
- X. DIRECTOR'S REPORT. In addition to his written report, Ramsey shared that two parking spaces on the east side of the 300 block of Fourth Street will be retained until 2027; a patron has been suspended for 30 days due to intoxication in the Library; Library Legislative day will be February 11, 2025; the HVAC replacement is now tentatively scheduled for April 2025; the engineers don't think the HVAC project is eligible for a tax rebate, but may fit the criteria for Focus on Energy.
- XI. COMMITTEE REPORTS
 - A. Finance: did not meet
 - B. Personnel: did not meet.
 - C. Planning: Meilahn Bartlett reported that the committee wants to assess progress made toward the 2024 Board goals and asked each committee to report at the December meeting. The committee would also like to know whether each committee wants to keep the same goals for 2025 and asked for an answer by December 18. The committee agreed to remove the item about federal holidays from the pending agenda.
 - D. Policies: did not meet
- XII. OLD BUSINESS. n/a

XIII. NEW BUSINESS.

- A. Approval of 2025 Calendar of Work, *Motion to approve: Axe. Second: Meinholz. Vote: 7-0.*
- B. Review progress on 2024 Library Board Goals and discussion and possible action regarding the 2025 Board Goals. This item was covered under XI.C.
- C. Approval of the Dane County Library Service Agreement for Extension of Library Service. *Motion to approve: LeSage. Second: Ligocki. Vote: 7-0.*
- D. Discussion and possible action regarding location of December Library Board meeting on 12/18/24. *Motion to meet at Wendigo (121 E. Main): Klitzke. Second: Axe. Vote: 7-0.* It was agreed that Ramsey would reach out to Cale Ryan and consult him on whether Wendigo or Famous Yeti's would be the better venue. Also agreed that the Board would convene at the Library to conduct business on December 18 before proceeding to Wendigo.
- E. Discussion and possible action regarding expenditures for December Library Board meeting. *Motion to allocate \$100 from undesignated gift funds: Axe. Second: Ligocki. Friendly amendment to increase allocation to \$150, accepted by both Axe and Ligocki: Meilahn Bartlett. Vote: 7-0.*

XIV. PENDING AGENDA ITEMS.

- A. Reminder for standing committees to review, and possibly report on, their progress toward the 2024 Board Goals throughout the year.
- B. Discussion of additional funding sources for library programming and operations.

XV. ADJOURNMENT. *Motion to adjourn at 7:20 P.M.: Klitzke Second: Ligocki Vote: 7-0.*

Minutes taken by Sarah Monette.